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The Student self-government's

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Kutaisi University LLC
student self-government
provision

Kutaisi, 2021.

Kutaisi University LLC
student self-government provision

Article 1. General provisions

1. The Student Self-Government of Kutaisi University (hereinafter referred to as the Student Self-Government) is an independent, representative body of students within the university, which exercises its authority within the framework of the Law of Georgia "On Higher Education", the University Charter, the Rules for Conducting Distance Elections of Students of LLC Kutaisi University, and this Regulation."
2. Students of the university have the right to form a student self-government on the basis of free and equal elections.
3. The student self-government is independent in exercising its powers. It is impermissible to exert influence on its activities, except in cases provided by law.
4. The student self-government carries out its activities within and outside the university in the areas of education, sports, and culture.

Article 2. Definition of Terms Used in the Regulation

Student: An individual who has enrolled and is studying in accordance with the procedures defined by the Law on Higher Education and the regulations of the higher education institution at LLC Kutaisi University for a bachelor's, master's, doctoral, or single-cycle educational program.

University: LLC Kutaisi University;

Student Self-Government: The representative body of students of LLC Kutaisi University;

Faculty: The basic educational structural unit of Kutaisi University;

President of the Self-Government: The head of the student self-government;

Vice-President: The assistant/substitute of the president;

Self-Government Council: A collegiate body composed of members of the self-government.

Article 3. Goals and Objectives of the Student Self-Government

1. The goals of the Student Self-Government are:

- a) To protect and represent the rights and interests of students within the scope of its authority, both within and outside the university;
- b) To assist students during their studies in developing professional skills and becoming competitive professionals;
- c) To ensure, within its competence, that students are informed of all necessary information;
- d) To develop students' level of professional training and creative activity;
- e) To effectively plan and diversify student life;

- f) To promote the self-realization and development of independent thinking among students;
- g) To facilitate the integration of the university into the European educational space and to ensure student participation in this process.

2. Within the scope of its competence, the Student Self-Government:

- a) Periodically evaluates the work of academic staff in cooperation with the university's quality assurance service;
- b) Represents the interests of students in their interactions with the university's governing bodies;
- c) Submits specific proposals and recommendations to the faculty councils of Kutaisi University aimed at organizing and improving the quality of the educational process;
- d) Submits candidates for student representation to the faculty council;
- e) Cooperates with university, government, and non-governmental organizations, associations, and state and international organizations;
- f) Plans and organizes various cultural, sports, and educational events. It establishes clubs and supports their activities.

Article 4. Membership of the Student Self-Government

1. A student who is elected to the Student Self-Government in accordance with the Rules for Conducting Distance Elections of Students of LLC Kutaisi University and this Regulation shall be a member of the Student Self-Government.
2. The term of office of a member of the Student Self-Government shall be 2 (two) years, but a member of the Student Self-Government shall be obliged to present to the President and members of the Student Self-Government the projects he/she has made/implemented/organized at the end of the academic year. If, by a majority vote of the members of the Student Self-Government, the work done is considered insufficient, the member shall be deprived of their membership. 2.1. In the event of early termination of a member's term of office, an open competition shall be announced by a decision of the members of the Student Self-Government for the vacant positions on the Self-Government. To fill a vacant position in the Student Self-Government, a candidate must submit a cover letter and a curriculum vitae (CV).
3. The term of office of a member of the Student Self-Government shall commence from the moment of their election and shall terminate: a) On the basis of a personal statement; b) In the event of termination of the student's status, including transfer to another institution (mobility) or the award of an academic degree; c) Due to violation of the university's internal regulations; d) By a majority decision of the Self-Government Council if a member is absent from three (3) meetings without a valid reason.
4. If the membership is reduced by 30 percent, extraordinary elections shall be held to fill the vacant positions, and the candidate who wins the elections shall take up and exercise the powers of the missing member for the remaining period.

Article 5. Rights and Obligations of a Member of the Student Self-Government

A member of the Student Self-Government is authorized to:

- a) Independently develop or participate in the development of specific proposals aimed at organizing the educational program, process, the administrative activities of the institution, or the development of student services;
- b) Evaluate the work of academic, invited, and administrative personnel;
- c) Propose the organization of practical, research, cultural, or sporting events or the support of organized events;
- d) Propose initiatives for the development of the university's image.

A member of the Self-Government is obliged to:

- a) Conscientiously perform the duties assigned to them by this Regulation;
- b) Protect the name, authority, and property of the Student Self-Government;
- c) Contribute to the establishment of healthy relations between students and the university's governing bodies;
- d) Attend meetings scheduled at the initiative of the Self-Government Council or the President of the Self-Government;
- e) In case of absence, send a notice to the President of the Student Self-Government at least 2 days in advance to the electronic mail of the Student Self-Government.

Article 6. Sources of Financing for the Student Self-Government

The sources of financing for the Student Self-Government are:

- a) Income received from the university budget and other special funds;
- b) Voluntary donations;
- c) Property transferred by a third party;
- d) Other incomes permitted by law.

Article 7. President of the Student Self-Government

The President of the Self-Government:

- a) Represents the interests of the Student Self-Government to various agencies and student organizations both domestically and abroad;
- b) Represents the Student Self-Government before the governing bodies of the university;
- c) Coordinates the work of the Self-Government;
- d) Convenes the Self-Government Council;
- e) Appoints the Vice-President.

The President's term of office shall terminate prematurely:

- a) On the basis of a personal statement. The President is obliged to make a prior written statement of resignation at least two weeks in advance on the official website of the Self-Government;
- b) In the event of being recognized as a beneficiary;
- c) In case of regular absence from meetings;
- d) In case of death or being declared deceased;
- e) On the basis of a decision adopted by an absolute majority (2/3 of the votes) of the members of the Self-Government Council.

Article 8. Vice-President of the Student Self-Government

- a) The Vice-President of the Student Self-Government is a student of Kutaisi University who is elected as a member of the Self-Government in accordance with the Rules for Conducting Distance Elections of Students of LLC Kutaisi University;
- b) A member is appointed to the position of Vice-President of the Student Self-Government by the decision of the President of the Self-Government;

Duties of the Vice-President of the Student Self-Government:

- a) In the absence of the President of the Self-Government, chairs the meetings of the Self-Government Council;
- b) Monitors and ensures the regular holding of meetings of the Self-Government Council;

In the event of the President being relieved of their duties on the basis of paragraph 2 of Article 7 of this document, the Vice-President shall take the vacant position of President for the remainder of the term.

Article 9. Student Self-Government Council

1. The Student Self-Government Council is a collegiate, representative body that prepares/considers specific initiatives, projects, and develops an action plan for the Student Self-Government.
2. The Student Self-Government Council consists of members of the Self-Government elected in accordance with the Rules for Conducting Distance Elections of Students of LLC Kutaisi University.
3. Decisions of the Student Self-Government Council are made by voting, by a majority of votes (50+1 percent).

Article 10. Secretary of the Self-Government Council

1. The Secretary of the Council provides organizational support to the Self-Government Council.
2. The Secretary of the Self-Government Council is elected from among the members of the Council at the first meeting of the members of the Self-Government.
3. The Secretary of the Council provides members with information on the organization of meetings of the members of the Council, the date of the meeting, and other organizational matters.

3.1. The Secretary is obliged to keep an attendance register and a register of statements received from persons who did not appear at the meetings.

4. A protocol of the meeting and the decision-making of the members of the Self-Government Council shall be drawn up, which shall be signed by the President, or in his/her absence, by the Vice-President acting as the Chairman of the Council, and the Secretary of the Council.

5. In the absence of the Secretary, their powers shall be exercised by one of the members of the Self-Government Council elected by a majority vote of the members.

6. Grounds for early termination of the powers of the Secretary of the Self-Government: a) Personal statement; b) Being recognized as a beneficiary; c) Regular absence from meetings; d) Death or being declared deceased; e) A decision adopted by an absolute majority (2/3 of the votes) of the members of the Self-Government Council.

7. In case of termination of the powers of the Secretary of the Council in accordance with paragraph 6 of this Article, a new Secretary of the Council shall be elected from among the members in accordance with the established procedure.

Article 11. Student Clubs Associated with the Self-Government

1. Clubs associated with the Student Self-Government shall be headed by a coordinator for each club.
2. Students of the university have the right to establish clubs of various profiles and orientations in agreement with the Student and Alumni Service Center and the Student Self-Government.
3. To establish a club, the following is required: a) At least 3 (three) interested students or graduates; b) A detailed budget (regarding necessary items and resources); c) A detailed action plan; d) The club's work regulations.
4. Any person with the status of a student/graduate of LLC Kutaisi University can join the club.

Article 12. Transitional Provision

Considering the ongoing pandemic situation in the country (COVID-19), the Student Self-Government, together with the administration of LLC Kutaisi University, has developed the "Rules for Conducting Distance Elections of Students of Kutaisi University Student Self-Government".

Article 13. Final Provisions

1. Amendments to this Regulation shall be approved by the General Assembly of the current Student Self-Government, and any subsequent amendments shall be approved by the Student Self-Government Council.
2. Until the 2021 elections of members of the Student Self-Government, the powers of the Student Self-Government Council shall be exercised by the General Assembly of the Student Self-Government.
3. The decisions adopted by the Council shall be confirmed by the signature of the President and Secretary of the Self-Government.

4. Amendments and additions to this Regulation shall be made in accordance with the procedure established by law.